

SULLIVAN WEST CENTRAL SCHOOL DISTRICT
33 Schoolhouse Road
Jeffersonville, New York 12748



Addendum No. 1

Attached please find Addendum No. 1 to the Transportation Specifications for the Sullivan West Central School District, who has a Bid opening date of February 5, 2019. Your firm was either in attendance at the pre-Bid conference or has previously received specifications. This Addendum is five (5) pages (including this cover page).

Please acknowledge your receipt of this Addendum by signing this cover memo in the space provided below and submitting this acknowledgement with your Bid submission document on February 5, 2019.

We look forward to your participation in this contracting opportunity.

ACKNOWLEDGMENT:

Addendum No. 1 was received:

PRINT DATE: _____

SIGNATURE: _____

PRINT NAME: _____

PRINT TITLE: _____

PRINT COMPANY: _____

**Sullivan West Central School District
33 Schoolhouse Road
Jeffersonville, New York 12748**

**ADDENDUM TO THE SPECIFICATIONS AND BID SUBMISSION FORMS FOR STUDENT
TRANSPORTATION
BID DUE FEBRUARY 5, 2019**

ADDENDUM No. 1

January 15, 2019

Pursuant to the terms of the Transportation Specifications issued by the Sullivan West Central School District with a Bid opening date of February 5, 2019, this Addendum will clarify or modify certain identified aspects of the Specifications. This Addendum is made a part of the contract and is enforceable under the same terms and conditions as the original Specifications.

Whenever a page number, section or appendix is referred to in the following modifications/clarifications, the page, section or appendix refers to the Transportation Specifications as issued by the Sullivan West Central School District as described above. In locations where paragraph numbers are identified, they are identified utilizing the paragraph symbol (¶) and the paragraph number refers to the full paragraphs on the designated page (not carry-over paragraphs from the previous page).

The following addendum is added to the Bid specifications:

The following Contractors and individuals representing organizations were present at the pre-Bid meeting on January 15, 2019:

Organization	Representative
a. Birnie Bus	a. Sam McNett
b. George M. Carroll	b. Suzie Allen-Vinson
c. G. Davis, Inc.	c. Rick Davis, Lauren Cornell, Celeste Olsen
d. First Student	d. Joseph Petrozak, Catherine Mele
e. MAT Bus	e. Vincent Marzella
f. National Express	f. D. Bret Webster
g. Rolling V Bus Corp.	g. Linda Kleingardner, Nicholas Vallone, Phil Vallone, Jr.
h. Student Transportation of America (Mid-City Bus)	h. Daniel Higbie
i. Sullivan West School District	i. Lorraine Poston, Dawn Priebe, Christina Kautz
j. Transportation Advisory Services	j. Louis Boffardi

The following information was stated at the beginning of the meeting:

1. This is a reminder that Bidders are to submit all information specified in Items 2.2.2 and 2.2.3 of the Bid Specifications.
2. The student capacity of the two large buses to be available for Field and Sports Trips that encompass the AM and the PM route times is to be 71/72-passengers. Please correct Item 3.3.2.2
3. The School District has included as an alternate to the Bid a requirement for the incremental daily cost of automatic drop-down chains on designated vehicles. It is anticipated that the possible need will be for two (2) vehicles. One vehicle is to be a 71/72-passenger bus and the other vehicle is to be a 30/35-passenger half-bus.
4. Pennsylvania based Contractors who wish to submit a Bid are to include a copy their State Police vehicle inspection report for the years 2018, 2017, and 2016. In addition, they are to provide information on the means

they will be able to ensure that all drivers and attendants/monitors meet New York State Department of Motor Vehicle requirements (Article 19-a of the Vehicle and Traffic Law), Department of Transportation requirements, and the State Education Department requirements.

In addition to the above, please amend Item 8.8.2.1.1 to provide three copies of the necessary software/reader to view and copy requested video and recording records. These copies will be without charge to the School District.

This requirement is in addition to those specified in Items 2.2.2 and 2.2.3 of the Bid specifications. The following questions were asked:

Ques. 1: For the purpose of this Bid, is the age of the buses when it is titled or when it is manufactured?

Ans. 1: The age is when it is manufactured. The age will be based upon the age as of September of each year.

Ques. 2: What is the number of vehicles being used?

Ans. 2: There are 29 vehicles being used.

Ques. 3: Based upon the number of students assigned to a route, it appears that some of the buses are being underutilized in terms of their student capacity. Is the number of buses needed based upon geography?

Ans. 3: The number of buses needed is based upon geography and a need to keep the maximum ride time to no more than one hour. This is in addition to student capacity.

Ques. 4: Will the Contractor have read only rights to the routes developed through Versatrans or will the Contractor receive routes on paper?

Ans. 4: The Contractor will receive only paper copies of the routes. The firewall of the School District will not allow outside access to the routing software.

Ques. 5: Is the School District ever in a position to communicate with the drivers over the radio on a daily basis?

Ans. 5: Yes

Ques. 6: When do the radio communications with the drivers take place?

Ans. 6: The communications are done primarily by Dawn Priebe, the School District's Transportation Coordinator. When the garage is handling another call, Dawn handles the radio and the other calls. It's a team function.

The School District is requiring the use of three base stations and two portable radios with chargers.

Ques. 7: For the School District, is the GPS "read access only"?

Ans. 7: Yes, "read access only".

Ques. 8: Is it the School District's wish to link the GPS to Versatrans?

Ans. 8: Yes, if it can be done.

More discussion needs to be made between the Contractor and the School District on how to deal with the technology requirements.

Ques. 9: There were several Bids last year from other school districts when the number of vehicles listed in the Bid specifications was drastically reduced. Are there any thoughts of reducing the number of routes here?

Ans. 9: The School District has been utilizing 29 vehicles for several years. However, if the need and the ability exist to reduce the number of vehicles, the School District will do that.

Ques. 10: There is a huge overhead for the Contractor and the concern exists about the possibility of a reduction in the number of routes.

Ans. 10: Again, there is a need for 29 vehicles. The number of vehicles is determined by the number of students transported, the distance to be traveled, and to have the students on the bus no longer than one hour. These three factors will be taken into consideration before any vehicle reduction needs take place. However, special education and private/parochial school transportation needs are not always static and they can change.

Ques. 11: Will there be a bell time change or a change in the demographic population?

Ans. 11: No. At the present time, none is anticipated.

Ques. 12: Can we see the invoices for the last 12 months?

Ans. 12: Information on costs for the present transportation service is contained within the Bid specifications. However, if anyone wants to review the past invoices, you can contact the Office of the Assistant Superintendent for Administrative Services and arrange for a mutually convenient time for the review of past invoices.

Ques. 13: Is the School District open to alternative fuels such as Liquefied Petroleum Gas (Propane)?

Ans. 13: Presently, the Bid specifications limit the fuel to be provided by the School District to diesel and gasoline.

These questions were asked by the **TAS** Consultant to the Contractor requesting the use of propane.

Ques. Is there an approved propane tank on your site?

Ans. Yes.

Ques. What propane fueling stations do you have?

Ans. We have two propane fueling stations. If we were the successful Bidder, we would have a site here. It would cost too much to run the buses back and forth.

Ques. Are you wet fueling?

Ans. Yes.

The School District will accept LPG (Propane) fueled vehicles under the following conditions:

The amount of propane fuel for which payment will be made will be based upon one gallon of propane for each five (5) approved operating miles. Approved operating miles are described in Item 3.2.1 of the Bid Specifications.

The School District will reimburse the Contractor for the amount of propane fuel for approved miles at the State contract price or BOCES Bid price less taxes paid by the Contractor.

The Contractor is to include in its Bid submission its plan to refuel propane buses for trips of extended distances.

Any special storage needs for propane as well as any environmental problems or costs for the storage and fueling of buses will be the responsibility of the Contractor.

Ques. 14: Mentioned is the requirement for assigned seats. Will they be submitted to the driver or by the School District?

Ans. 14: No. The assignment of seats to students is to be made by the driver or they are to be self-selected by the students. This is to be done before the end of September.

Ques. 15: Is the 7-passenger caravan to be seven students?

Ans. 15: No, it's a maximum of six passengers and the driver.