

Sullivan West Central School

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Mark Plescia
Principal

Scott Haberli
Assistant Principal

November 13, 2020

Dear Parents and Families,

I hope that this letter finds you and your family safe and healthy. I would like to thank you, your children, and all our staff for ensuring as smooth a first quarter of this school year as possible, given our circumstances. Teaching and learning through either the hybrid or fully at-home models have challenges; however, we are collaborating as a school community to find solutions which are best for students during this unique time. We will continue to work with you and your students to create the best possible educational environment.

In our continued attention to the current trends of COVID-19, and planning for all possible scenarios, we are sending this letter with a plan in the event that our school is forced to close temporarily, or long-term, due to factors related to the pandemic. Please let me stress that, at this time, there is no need for this to occur, but we wanted to communicate with our plan in the event that our school is required to close. As we know, things change very quickly, and it is possible that we will not be able to provide significant advance notice in the event that our school needs to close. This plan is designed to allow for the continuation of education with as minimal disruption as possible.

I am aware that at this time families with more than one student in our school may have requested a second device and have not yet received one. The District has purchased a limited amount of additional student devices, and we are awaiting their delivery. We are asking all teachers to work with our families without multiple devices, limited or no Internet access during a closure.

In the event of a school closure:

1. All students will attend virtual classes 4 days-a-week. (Monday, Tuesday, Thursday and Friday).
2. Teachers will continue to hold Wednesday support Zoom meetings according to the already established schedule.
3. Students will log into Zoom meetings during their regularly scheduled class times. This will avoid conflicts of students choosing which class Zoom meetings to attend. For example, if your student is scheduled for English Pd. 1, their class will meet through Zoom from 7:35 a.m.- 8:11 a.m. For your convenience, we have attached a copy of our bell schedule. Students will log into virtual classes for all 4 days, regardless of their Hybrid Learning cohort.

“...enriching the lives of all students”

4. Students should log into the Zoom meetings for all classes, including electives.
5. Students should not plan to attend Zoom sessions for Study Halls or Lunch.
6. Students who have already been learning through the completely at-home program should attend the Zoom meetings according to their established schedule. Students should contact their Guidance Counselor if they are currently part of the completely at-home program and have questions regarding their schedule.
7. Teachers will work with students/families who do not have a device for each student in their family. Alternate meeting/discussion time will be arranged per student and teacher availability. Please reach out to your students' specific teachers with any scheduling issues.
8. Attendance will be taken through eSchoolData during Zoom calls. If your student cannot attend the scheduled class Zoom meeting, they should check in with the teacher at another time during the day, and the attendance will be recorded.
9. Teachers will implement Individual Education Program (IEP) or Section 504 Plan documents for all students with disabilities. All students scheduled for Resource Room or Study Skills should log into the Zoom meetings for those classes. Any questions can be directed to your students' classroom teacher or Case Manager.
10. Assignments and grading will follow the current practice.

I know that we continue to work together as a community in taking appropriate steps in keeping our families safe and healthy. We will work with Sullivan County Department of Health to implement New York State recommendations on keeping our buildings clean and keeping all students and staff members safe. Please contact School Nurse Danielle DuBois with any questions related to our health-related protocols.

As always, I am available at plesciamar@swcsd.org or (845) 932-8401 x1101 to answer any questions you may have and to provide support for you and your child(ren).

Sincerely,

Mark J. Plescia
Principal

REGULAR		TWO-HOUR DELAY	
Dismissal to Lockers	7:29	Dismissal to Lockers	9:29
Warning Bell	7:32	Warning Bell	9:32
AM Announcements	7:35	AM Announcements	9:35
Period 1	7:35-8:11	Period 1	9:35-9:58
Period 2	8:14-8:50	Period 2	10:01-10:24
Period 3	8:53-9:29	Period 3	10:27-10:50
Period 4	9:32-10:08	VoTech LUNCH	10:34 (no bell)
Period 5	10:11-10:47	Period 4	10:53-11:16
Period 6	10:50-11:26	Period 5	11:19-11:42
Period 7	11:29-12:04	Period 6	11:45-12:07
Period 8	12:07-12:43	Period 7	12:10-12:32
PM Announcements	12:46	Period 8	12:35-12:57
Period 9	12:46-1:22	PM Announcements	1:00
		Period 9	1:00-1:22