

SULLIVAN WEST CENTRAL SCHOOL DISTRICT
33 SCHOOLHOUSE HILL ROAD
JEFFERSONVILLE, NY 12748
845-482-4610

MEMO

TO: Dr. Hackett; Rachel Brey; Joan Glase; Lucas Arzilli; Albert DeMarmels;
Rickey Layton; Stephen Lewis; Bryan Manning
Absent: Mary Scheutzow; Scott Haberli; David Franskevicz; CJ Goodwin

FROM: Lorraine Poston, Asst Supt for Administrative Services

DATE: 5-17-16

RE: Minutes from May 10, 2016 Facilities Needs Committee Meeting

- 1) HS Field – The final pay application has not been sent to the District.
- 2) Storage Facility – There is site work taking place that is scheduled for 2 more days. The fence company will finish installing the fence this week and the door glazing will be done next week. Caulking the interior of the building will be completed next week. The caulk is a special order. The thermostat has been tested and the heat system is functioning. Snowguards still need to be added to the roof.
- 3) Fuel Oil Tank – The project was approved by SED. CS Arch plans on opening bids on June 13th. The project can take 8 weeks to complete. It takes a few weeks to get the paperwork/contract done. The tank is a standard tank. A good contractor could get the job done in 5 days.
- 4) Building Condition Survey – is complete. The 5 year plan is complete but not in print. In the next couple of weeks it will be submitted.
- 5) Asbestos in ES – CJ is working on getting a proposal for the abatement work. The asbestos is still intact but there are different areas where it is splitting, cracking, and separating from the pipe.
- 6) Dugouts at the HS – The operations & maintenance will provide a structure that consists of framing with a 14' 6" x 36' 6" metal pitched roof. Four structures will be built on the existing concrete pads at an estimated cost of \$2,000 each. The material will be delivered on Thursday. We are building the structures, but will be looking for a sustainable option by siding with board and batten from our own trees in the future.
- 7) HS Windows – 104 Blaine casement window operators have been ordered to be installed this summer.

*The next Facility Needs meeting will be on Tuesday, June 7, 2016
at 6:30 pm in the SWE '94 Library.*